

Person 1				Person 2			
One Way Miles	Roundtrip Miles	Additional Roundtrip Mileage compared to Insured Home	Trip	One Way Miles	Roundtrip Miles	Additional Roundtrip Mileage compared to Insured Home	Trip
3.60	7.20	0.00	Home to work (base mileage)	3.60	7.20	0.00	Home to work (base mileage)
8.10	16.20	9.00	temp house [address] to work	8.10	16.20	9.00	temp house [address] to work
12.40	24.80	17.60	temp house [address] to work	12.40	24.80	17.60	temp house [address] to work
10.25	20.50	13.30	long-term rental [address] to work	10.25	20.50	13.30	long-term rental [address] to work
6.60	13.20	0.00	Home to Costco (base mileage)	6.60	13.20	0.00	Home to Costco (base mileage)
10.20	20.40	7.20	long-term rental [address] to Costco	10.20	20.40	7.20	long-term rental [address] to Costco
52.50	105.00	0.00	Home to mom-in-law [address] (base mileage)	52.50	105.00	0.00	Home to mom-in-law [address] (base mileage)
60.50	121.00	7.20	long-term rental [address] to mom-in-law	60.50	121.00	7.20	long-term rental [address] to mom-in-law
55.50	111.00	6.00	mom-in-law to work	55.50	111.00	6.00	mom-in-law to work

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Person 1 Mileage												Date Request Submitted/Details	Reimbursement Date/Details
Date	Day	From	To	Description	Actual Mileage	PreFire Mileage	ALE Mileage Due	Total ALE Mileage Due	IRS Mileage Rate	\$ Mileage Due			
11/7/2018	Wed	home	San Rafael		48.10		48.10						
11/8/2018	Thu	San Rafael	Petaluma		49.90		49.90	49.90					
11/9/2018	Fri						0.00	49.90					
11/10/2018	Sat						0.00	49.90					
11/11/2018	Sun						0.00	49.90					
11/12/2018	Mon						0.00	49.90					
11/13/2018	Tue						0.00	49.90					
11/14/2018	Wed						0.00	49.90					
11/15/2018	Thu						0.00	49.90					
11/16/2018	Fri	AirBnb	Work RoundTrip		24.80	7.20	17.60	67.50					
11/17/2018	Sat	AirBnb	Work RoundTrip		24.80	7.20	17.60	85.10					
11/18/2018	Sun	AirBnb	Work RoundTrip		24.80	7.20	17.60	102.70					
11/19/2018	Mon						0.00	102.70					
11/20/2018	Tue						0.00	102.70					
11/21/2018	Wed	AirBnb	Work RoundTrip		24.80	7.20	17.60	120.30					
11/22/2018	Thu	AirBnb	Work RoundTrip		24.80	7.20	17.60	137.90					
11/23/2018	Fri	AirBnb	Work RoundTrip		24.80	7.20	17.60	155.50					
11/24/2018	Sat	AirBnb	Work RoundTrip		24.80	7.20	17.60	173.10					
11/25/2018	Sun	AirBnb	Work RoundTrip		24.80	7.20	17.60	190.70					
11/26/2018	Mon	AirBnb	Work RoundTrip		24.80	7.20	17.60	208.30					
11/27/2018	Tue						0.00	208.30					
11/28/2018	Wed	AirBnb	Work RoundTrip		24.80	7.20	17.60	225.90					
11/29/2018	Thu	AirBnb	Work RoundTrip		24.80	7.20	17.60	243.50					
11/30/2018	Fri	AirBnb	Work RoundTrip		24.80	7.20	17.60	261.10					
12/1/2018	Sat	AirBnb	Work RoundTrip		24.80	7.20	17.60	278.70					
12/2/2018	Sun	AirBnb	Work RoundTrip		24.80	7.20	17.60	296.30					
12/3/2018	Mon						0.00	296.30					
12/4/2018	Tue	AirBnb	Work RoundTrip		24.80	7.20	17.60	313.90					
12/5/2018	Wed						0.00	313.90					
12/6/2018	Thu	Petaluma	Work RoundTrip		16.20	7.20	9.00	322.90					
12/7/2018	Fri	Petaluma	Work RoundTrip		16.20	7.20	9.00	331.90					
12/8/2018	Sat	Petaluma	Work RoundTrip		16.20	7.20	9.00	340.90					
12/9/2018	Sun	Main St.	Work RoundTrip		20.50	7.20	13.30	354.20					
12/10/2018	Mon						0.00	354.20					
12/11/2018	Tue						0.00	354.20					
12/12/2018	Wed	Main St.	Work RoundTrip		20.50	7.20	13.30	367.50					
12/13/2018	Thu	Main St.	Work RoundTrip		20.50	7.20	13.30	380.80					
12/14/2018	Fri						0.00	380.80					
12/15/2018	Sat	Main St.	Work RoundTrip		20.50	7.20	13.30	394.10					
12/16/2018	Sun	Main St.	Work RoundTrip		20.50	7.20	13.30	407.40					

Person 1 Mileage												
Date	Day	From	To	Description	Actual Mileage	PreFire Mileage	ALE Mileage Due	Total ALE Mileage Due	IRS Mileage Rate	\$ Mileage Due	Date Request Submitted/Details	Reimbursement Date/Details
12/17/2018	Mon						0.00	407.40				
12/18/2018	Tue						0.00	407.40				
12/19/2018	Wed						0.00	407.40				
12/20/2018	Thu						0.00	407.40				
12/21/2018	Fri						0.00	407.40				
12/22/2018	Sat						0.00	407.40				
12/23/2018	Sun						0.00	407.40				
12/24/2018	Mon						0.00	407.40				
12/25/2018	Tue						0.00	407.40				
12/26/2018	Wed	Main St.		Work RoundTrip	20.50	7.20	13.30	420.70				
12/27/2018	Thu	Main St.		Work RoundTrip	20.50	7.20	13.30	434.00				
12/28/2018	Fri	Main St.		Work RoundTrip	20.50	7.20	13.30	447.30				
12/29/2018	Sat						0.00	447.30				
12/30/2018	Sun						0.00	447.30				
12/31/2018	Mon						0.00	447.30	\$ 0.545	\$ 243.78	Submitted to _____ on 1/15/19	Paid by check #_____, dated _____, deposited _____
1/1/2019	Tue						0.00	0.00				
1/2/2019	Wed						0.00	0.00				
1/3/2019	Thu						0.00	0.00				
1/4/2019	Fri	Main St.		Work RoundTrip	20.50	7.20	13.30	13.30				
1/5/2019	Sat	Main St.		Work RoundTrip	20.50	7.20	13.30	26.60				
1/6/2019	Sun	Main St.		Work RoundTrip	20.50	7.20	13.30	39.90				
1/7/2019	Mon	Main St.		Work RoundTrip	20.50	7.20	13.30	53.20				
1/8/2019	Tue						0.00	53.20				
1/9/2019	Wed						0.00	53.20				
1/10/2019	Thu	Main St.		Work RoundTrip	20.50	7.20	13.30	66.50				
1/11/2019	Fri	Main St.		Work RoundTrip	20.50	7.20	13.30	79.80				
1/12/2019	Sat	Main St.		Work RoundTrip	20.50	7.20	13.30	93.10				
1/13/2019	Sun	Main St.		Work RoundTrip	20.50	7.20	13.30	106.40				
1/14/2019	Mon	Main St.		Work RoundTrip	20.50	7.20	13.30	119.70				
1/15/2019	Tue						0.00	119.70				

Person 2 Mileage												Date Request Submitted/Details	Reimbursement Date/Details
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11/7/2018	Wed	home	San Rafael		48.10		48.10						
11/8/2018	Thu	San Rafael	Petaluma		49.90		49.90	49.90					
11/9/2018	Fri						0.00	49.90					
11/10/2018	Sat						0.00	49.90					
11/11/2018	Sun						0.00	49.90					
11/12/2018	Mon						0.00	49.90					
11/13/2018	Tue						0.00	49.90					
11/14/2018	Wed						0.00	49.90					
11/15/2018	Thu						0.00	49.90					
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11/17/2018	Sat	AirBnb	Work RoundTrip		24.80	7.20	17.60	85.10					
11/18/2018	Sun	AirBnb	Work RoundTrip		24.80	7.20	17.60	102.70					
11/19/2018	Mon						0.00	102.70					
11/20/2018	Tue						0.00	102.70					
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12/9/2018	Sun	Main St.	Work RoundTrip		20.50	7.20	13.30	354.20					
12/10/2018	Mon						0.00	354.20					
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12/21/2018	Fri						0.00	407.40				
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12/24/2018	Mon						0.00	407.40				
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1/2/2019	Wed						0.00	0.00				
1/3/2019	Thu						0.00	0.00				
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